

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization

SAMPLE XYZ Corporation

Name

John Doe

Position

Project Team (PT) | Executive Mgmt (EM)

Project Type

SAMPLE Projects

Participant Copy

Enterprise Consulting



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TPM® - Tailored Project Management®

TPM® Project Assessment

Projects should be aligned with your organization's strategic goals and objectives.

Today's changing business environment requires organizations to develop flexible business strategies. Corporate strategy is created as a means of considering and articulating how an organization's goals and objectives will be pursued and achieved. This strategy cascades through the organization's business units or departments and ends up being represented as a collection of projects.

Project management organizes work to be executed by individuals and teams with divergent skill sets, rather than along functional lines. Various project management processes are employed to deliver the expected results. All projects use a mixture of processes and procedures. The challenge is determining which process should be used.

Adopting and implementing the right mixture of project management processes is critical in delivering projects successfully. However, having a sound project management methodology does not mean that problems are eliminated, risks go away, and there are no surprises. The value of a sound project management methodology is having standard processes in place to deal with these uncertainties.

TPM® - Tailored Project Management®

In response to the need for developing a project management methodology that deals with issues beyond the basic rules of project management, the TPM® Project Assessment provides organizations with the knowledge and insight to convert discrete project management processes into a holistic project management achievable solution. It assumes that the participant is familiar with the basic concepts of the Project Management Institute's Project Management Body of Knowledge (*PMBOK® Guide*) and identifies the frequency your organization applies these processes in a real-world setting. This assessment is not focused on any specific industry, such as information technology, manufacturing, or construction, but rather on the strategies and tactics necessary for managing successful projects across industry boundaries.

The TPM® Project Assessment is developed from the basic knowledge areas of the *Project Management Body of Knowledge (PMBOK® Guide), 4th Edition* to measure the organization's project maturity in achieving successful projects. The TPM® Project Assessment measures the frequency of the current project management processes used by the project manager/organization.

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TPM® - Tailored Project Management®

TPM® Project Assessment

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TPM® - Tailored Project Management®

TPM® Project Assessment

TPM® - Tailored Project Management® Process

The results of the TPM® Project Assessment are based on the *Project Management Body of Knowledge, 4th Edition*.

The following is a visual illustration of the TPM® - Tailored Project Management® process.

Level 1 - Project Management Process Group (5 process groups) provide the overall project management process

Level 2 - Project Management Module (12 modules) is an assembly of component process that provide specific aspect to support the overall project management process.

Level 3 - Project Management Component Process (44 component processes) provide the tools and techniques to produce specific project documents.

Level 1	Initiating	Planning					Executing		Monitoring & Controlling			Closing
Level 2	TPM 1.0 Project Initiation	TPM 2.0 Project Plan Development	TPM 3.0 Scope Development	TPM 4.0 Risk Management	TPM 5.0 Schedule Development	TPM 6.0 Budget Development	TPM 7.0 Project Team	TPM 8.0 Project Execution	TPM 9.0 Project Work	TPM 10.0 Project Performance	TPM 11.0 Project Change Control	TPM 12.0 Project Closeout
Level 3	TPM 1.1 Project Charter	TPM 2.1 Project Plan Development	TPM 3.1 Requirements Collection	TPM 4.1 Risk Management Planning	TPM 5.1 Activity Definition	TPM 6.1 Procurement Planning	TPM 7.1 Procurement Selection	TPM 8.1 Project Execution	TPM 9.1 Risk Monitor & Control	TPM 10.1 Schedule Control	TPM 11.1 Monitor Project Work	TPM 12.1 Procurement Closure
	TPM 1.2 Stakeholder Identification	TPM 2.2 Human Resource Planning	TPM 3.2 Quality Planning	TPM 4.2 Risk Identification	TPM 5.2 Activity Sequencing	TPM 6.2 Procurement Selection	TPM 7.2 Project Team Acquisition	TPM 8.2 Quality Assurance	TPM 9.2 Quality Control	TPM 10.2 Cost Control	TPM 11.2 Procurement Administration	TPM 12.2 Project Closure
		TPM 2.3 Communications Planning	TPM 3.3 Scope Definition	TPM 4.3 Qualitative Risk Analysis	TPM 5.3 Activity Resource Estimating	TPM 6.3 Cost Estimating	TPM 7.3 Project Team Development	TPM 8.3 Information Distribution	TPM 9.3 Scope Verification	TPM 10.3 Performance Reporting	TPM 11.3 Scope Control	
			TPM 3.4 WBS Development	TPM 4.4 Quantitative Risk Analysis	TPM 5.4 Activity Duration Estimating	TPM 6.4 Budget Development	TPM 7.4 Project Team Management	TPM 8.4 Stakeholder Management			TPM 11.4 Integrated Change Control	
				(TPM 4.5 Risk Response Planning	TPM 5.5 Schedule Development	TPM 6.5 Project Plan Development						

TPM® Project Assessment	Current PM Process	Future PM Process
Number of respondents		
Project Team	7	4
Executive Management	3	3

Project Team are individuals who participate in projects.

Executive Management are individuals who participate in the strategic direction for the organization.

TPM® - Tailored Project Management®

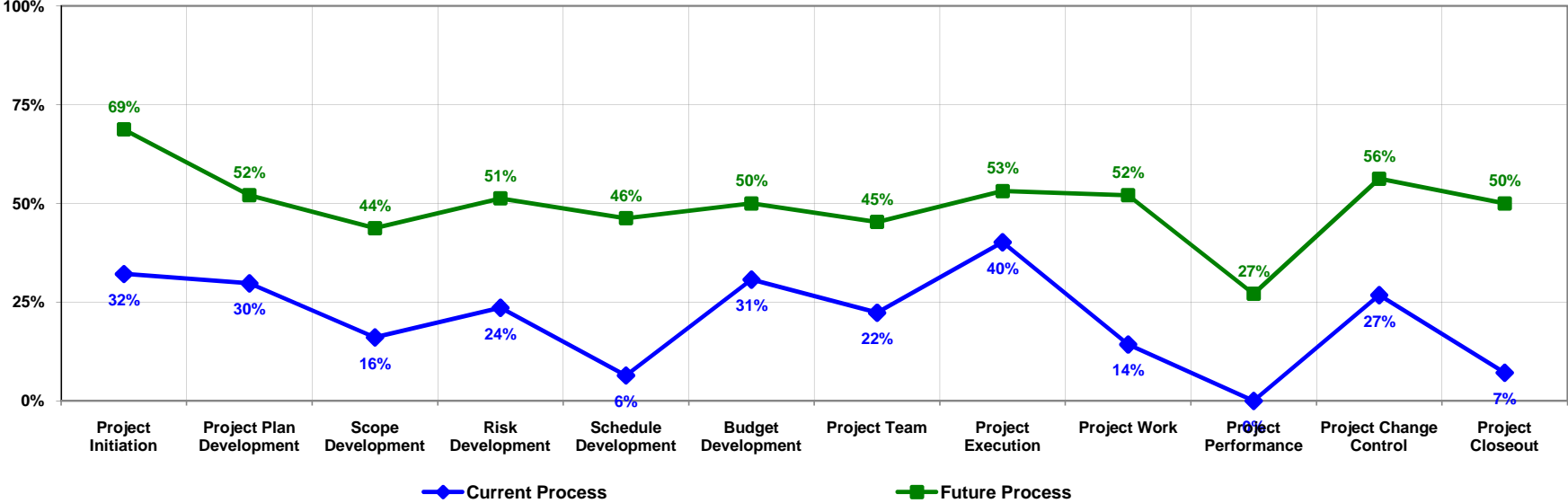
TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current | Future Process**

Participants: **Project Team (PT)**



Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

TPM® PM Assessment: Project Team (PT)

PT Current	PT Future	Gap Analysis
21%	52%	31%

TPM® PM Process

	PT Current	PT Future	Gap Analysis
Initiating Processes	32%	69%	37%
Project Initiation	32%	69%	37%
Planning Processes	21%	49%	27%
Project Plan Development	30%	52%	22%
Scope Development	16%	44%	28%
Risk Development	24%	51%	28%
Schedule Development	6%	46%	40%
Budget Development	31%	50%	19%

	PT Current	PT Future	Gap Analysis
Executing Processes	31%	49%	18%
Project Team	22%	45%	23%
Project Execution	40%	53%	13%
Monitoring & Controlling Processes	14%	45%	31%
Project Work	14%	52%	38%
Project Performance	0%	27%	27%
Project Change Control	27%	56%	29%
Closing Processes	7%	50%	43%
Project Closeout	7%	50%	43%

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**


Gap Analysis: **Current | Future Process**

Participants: **Project Team (PT)**

































Gap Analysis Legend

	0% - 10% Low variance		41% - 60% Very high variance
	11% - 20% Moderate variance		61% - 100% Extreme variance
	21% - 40% High variance		































TPM® PM Assessment: Project Team (PT)

PT Current	PT Future	Gap Analysis
21%	52%	31% 

TPM® PM Process

	PT Current	PT Future	Gap Analysis	
Initiating Processes	32%	69%	37%	
Project Initiation	32%	69%	37%	
Project Charter	36%	69%	33%	
Stakeholder Identification	29%	69%	40%	
Planning Processes	21%	49%	27%	
Project Plan Development	30%	52%	22%	
Project Plan Development	18%	38%	20%	
HR Management	29%	56%	28%	
Communications Planning	43%	63%	20%	
Scope Development	16%	44%	28%	
Requirements Collection	18%	50%	32%	
Quality Planning	29%	50%	21%	
Scope Definition	11%	31%	21%	
Work Breakdown Structure	7%	44%	37%	
Risk Development	24%	51%	28%	
Risk Management Planning	21%	56%	35%	
Risk Identification	43%	44%	1%	
Qualitative Risk Analysis	7%	50%	43%	
Quantitative Risk Analysis	32%	50%	18%	
Risk Response Planning	14%	56%	42%	
Schedule Development	6%	46%	40%	
Activity Definition	0%	38%	38%	
Activity Sequencing	25%	63%	38%	
Activity Resource Estimating	0%	44%	44%	
Activity Duration Estimating	7%	44%	37%	
Schedule Development	0%	44%	44%	
Budget Development	31%	50%	19%	
Procurement Planning	50%	38%	-13%	
Procurement Selection (P)	43%	63%	20%	
Cost Estimating	21%	44%	22%	
Budget Development	18%	44%	26%	
Project Plan Development	21%	63%	41%	

TPM® PM Process

	PT Current	PT Future	Gap Analysis	
Executing Processes	31%	49%	18%	
Project Team Development	22%	45%	23%	
Procurement Selection (E)	36%	56%	21%	
Project Team Acquisition	29%	44%	15%	
Project Team Development	14%	44%	29%	
Project Team Management	11%	38%	27%	
Project Execution	40%	53%	13%	
Project Execution	11%	50%	39%	
Quality Assurance	29%	44%	15%	
Information Distribution	68%	63%	-5%	
Stakeholder Management	54%	56%	3%	
Monitoring & Controlling Processes	14%	45%	31%	
Project Work	14%	52%	38%	
Risk Monitor & Control	18%	44%	26%	
Quality Control	18%	63%	45%	
Scope Verification	7%	50%	43%	
Project Performance	0%	27%	27%	
Schedule Control	0%	25%	25%	
Cost Control	0%	25%	25%	
Performance Reporting	0%	31%	31%	
Project Change Control	27%	56%	29%	
Monitor Project Work	68%	56%	-12%	
Procurement Administration	11%	50%	39%	
Scope Control	29%	69%	40%	
Integrated Change Control	0%	50%	50%	
Closing Processes	7%	50%	43%	
Project Closeout	7%	50%	43%	
Procurement Closure	14%	44%	29%	
Project Closure	0%	56%	56%	
TPM® PM Assessment	Current	Future	Gap Analysis	
Project Team (PT)	21%	52%	31%	

TPM® - Tailored Project Management®

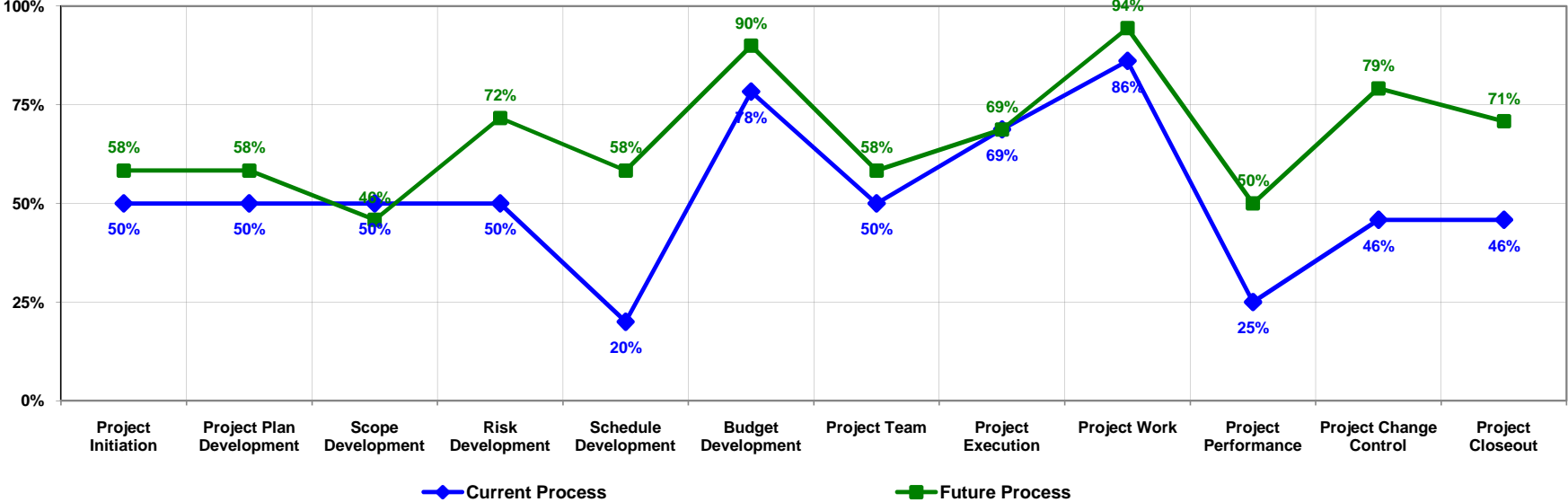
TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current | Future Process**

Participants: **Executive Management (EM)**



Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

TPM® PM Assessment: Executive Management

EM Current	EM Future	Gap Analysis
51%	66%	15%

TPM® PM Process

	EM Current	EM Future	Gap Analysis	
Initiating Processes	50%	58%	8%	
Project Initiation	50%	58%	8%	
Planning Processes	50%	65%	15%	
Project Plan Development	50%	58%	8%	
Scope Development	50%	46%	-4%	
Risk Development	50%	72%	22%	
Schedule Development	20%	58%	38%	
Budget Development	78%	90%	12%	

	EM Current	EM Future	Gap Analysis	
Executing Processes	59%	64%	4%	
Project Team	50%	58%	8%	
Project Execution	69%	69%	0%	
Monitoring & Controlling Processes	52%	75%	22%	
Project Work	86%	94%	8%	
Project Performance	25%	50%	25%	
Project Change Control	46%	79%	33%	
Closing Processes	46%	71%	25%	
Project Closeout	46%	71%	25%	

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**


Gap Analysis: **Current | Future Process**
































Participants: **Executive Management (EM)**































Gap Analysis Legend

 0% - 10% Low variance	 41% - 60% Very high variance
 11% - 20% Moderate variance	 61% - 100% Extreme variance
 21% - 40% High variance	

TPM® PM Assessment: **Executive Management**

<i>EM Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>
51%	66%	15% 

TPM® PM Process	<i>EM Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>	
Initiating Processes	50%	58%	8%	
Project Initiation	50%	58%	8%	
Project Charter	67%	67%	0%	
Stakeholder Identification	33%	50%	17%	
Planning Processes	50%	65%	15%	
Project Plan Development	50%	58%	8%	
Project Plan Development	67%	42%	-25%	
HR Management	33%	58%	25%	
Communications Planning	50%	75%	25%	
Scope Development	50%	46%	-4%	
Requirements Collection	33%	25%	-8%	
Quality Planning	100%	100%	0%	
Scope Definition	42%	42%	0%	
Work Breakdown Structure	25%	17%	-8%	
Risk Development	50%	72%	22%	
Risk Management Planning	25%	58%	33%	
Risk Identification	75%	92%	17%	
Qualitative Risk Analysis	67%	100%	33%	
Quantitative Risk Analysis	50%	58%	8%	
Risk Response Planning	33%	50%	17%	
Schedule Development	20%	58%	38%	
Activity Definition	0%	50%	50%	
Activity Sequencing	25%	58%	33%	
Activity Resource Estimating	17%	67%	50%	
Activity Duration Estimating	25%	42%	17%	
Schedule Development	33%	75%	42%	
Budget Development	78%	90%	12%	
Procurement Planning	100%	100%	0%	
Procurement Selection (P)	83%	83%	0%	
Cost Estimating	67%	100%	33%	
Budget Development	50%	67%	17%	
Project Plan Development	92%	100%	8%	

TPM® PM Process	<i>EM Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>	
Executing Processes	59%	64%	4%	
Project Team Development	50%	58%	8%	
Procurement Selection (E)	42%	42%	0%	
Project Team Acquisition	50%	50%	0%	
Project Team Development	17%	50%	33%	
Project Team Management	92%	92%	0%	
Project Execution	69%	69%	0%	
Project Execution	25%	25%	0%	
Quality Assurance	100%	100%	0%	
Information Distribution	67%	67%	0%	
Stakeholder Management	83%	83%	0%	
Monitoring & Controlling Processes	52%	75%	22%	
Project Work	86%	94%	8%	
Risk Monitor & Control	67%	92%	25%	
Quality Control	100%	100%	0%	
Scope Verification	92%	92%	0%	
Project Performance	25%	50%	25%	
Schedule Control	25%	50%	25%	
Cost Control	25%	50%	25%	
Performance Reporting	25%	50%	25%	
Project Change Control	46%	79%	33%	
Monitor Project Work	83%	75%	-8%	
Procurement Administration	17%	83%	67%	
Scope Control	50%	75%	25%	
Integrated Change Control	33%	83%	50%	
Closing Processes	46%	71%	25%	
Project Closeout	46%	71%	25%	
Procurement Closure	33%	58%	25%	
Project Closure	58%	83%	25%	
TPM® PM Assessment	<i>Current</i>	<i>Future</i>	<i>Gap Analysis</i>	
Executive Management	51%	66%	15%	

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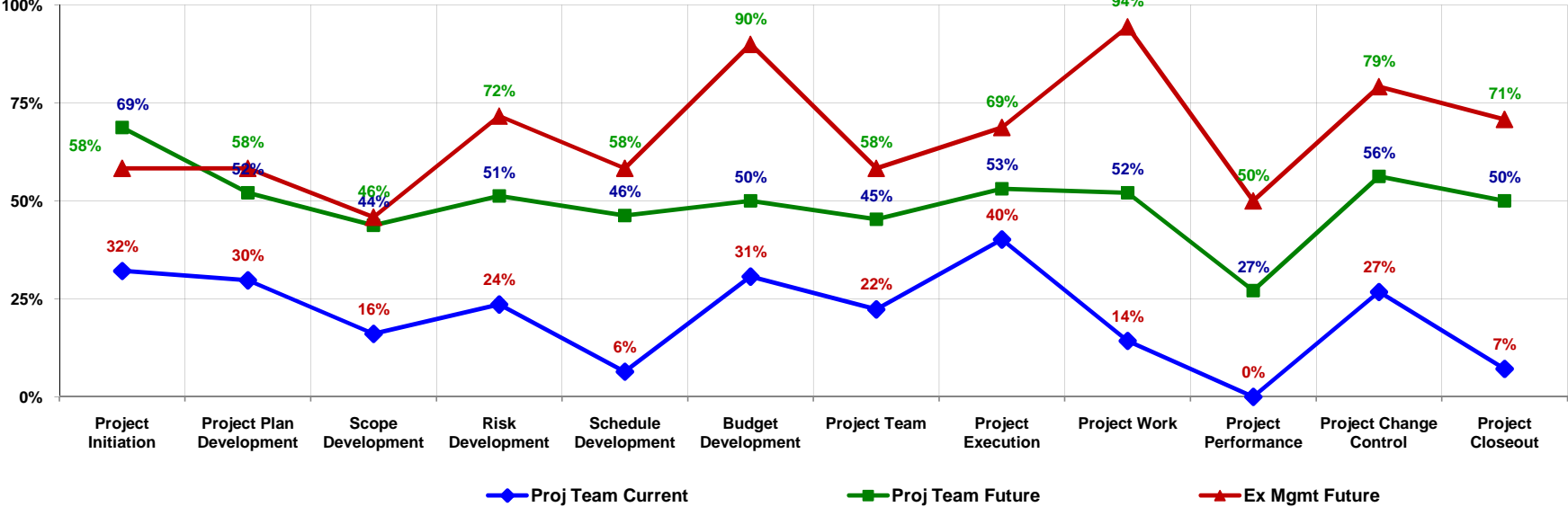
TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current | Future Process**

Participants: **Project Team (PT) | Executive Management (EM)**



Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

TPM® PM Assessment: Proj Team | Ex Mgmt

	PT Current	EM Future	Gap Analysis
	21%	66%	45%

TPM® PM Process

	PT Current	EM Future	Gap Analysis
Initiating Processes	32%	58%	26%
Project Initiation	32%	58%	26%
Planning Processes	21%	65%	44%
Project Plan Development	30%	58%	29%
Scope Development	16%	46%	30%
Risk Development	24%	72%	48%
Schedule Development	6%	58%	52%
Budget Development	31%	90%	59%

	PT Current	EM Future	Gap Analysis
Executing Processes	31%	64%	32%
Project Team	22%	58%	36%
Project Execution	40%	69%	29%
Monitoring & Controlling Processes	14%	75%	61%
Project Work	14%	94%	80%
Project Performance	0%	50%	50%
Project Change Control	27%	79%	52%
Closing Processes	7%	71%	64%
Project Closeout	7%	71%	64%

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current | Future Process**

Participants: **Project Team (PT) | Executive Management (EM)**

Gap Analysis Legend

■ 0% - 10% Low variance	■ 41% - 60% Very high variance
■ 11% - 20% Moderate variance	■ 61% - 100% Extreme variance
■ 21% - 40% High variance	

TPM® PM Assessment: **Proj Team | Ex Mgmt**

<i>PT Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>
21%	66%	45% ■

TPM® PM Process

	<i>PT Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>	
Initiating Processes	32%	58%	26%	■
Project Initiation	32%	58%	26%	■
Project Charter	36%	67%	31%	■
Stakeholder Identification	29%	50%	21%	■
Planning Processes	21%	65%	44%	■
Project Plan Development	30%	58%	29%	■
Project Plan Development	18%	42%	24%	■
HR Management	29%	58%	30%	■
Communications Planning	43%	75%	32%	■
Scope Development	16%	46%	30%	■
Requirements Collection	18%	25%	7%	■
Quality Planning	29%	100%	71%	■
Scope Definition	11%	42%	31%	■
Work Breakdown Structure	7%	17%	10%	■
Risk Development	24%	72%	48%	■
Risk Management Planning	21%	58%	37%	■
Risk Identification	43%	92%	49%	■
Qualitative Risk Analysis	7%	100%	93%	■
Quantitative Risk Analysis	32%	58%	26%	■
Risk Response Planning	14%	50%	36%	■
Schedule Development	6%	58%	52%	■
Activity Definition	0%	50%	50%	■
Activity Sequencing	25%	58%	33%	■
Activity Resource Estimating	0%	67%	67%	■
Activity Duration Estimating	7%	42%	35%	■
Schedule Development	0%	75%	75%	■
Budget Development	31%	90%	59%	■
Procurement Planning	50%	100%	50%	■
Procurement Selection (P)	43%	83%	40%	■
Cost Estimating	21%	100%	79%	■
Budget Development	18%	67%	49%	■
Project Plan Development	21%	100%	79%	■

TPM® PM Process

	<i>PT Current</i>	<i>EM Future</i>	<i>Gap Analysis</i>	
Executing Processes	31%	64%	32%	■
Project Team Development	22%	58%	36%	■
Procurement Selection (E)	36%	42%	6%	■
Project Team Acquisition	29%	50%	21%	■
Project Team Development	14%	50%	36%	■
Project Team Management	11%	92%	81%	■
Project Execution	40%	69%	29%	■
Project Execution	11%	25%	14%	■
Quality Assurance	29%	100%	71%	■
Information Distribution	68%	67%	-1%	■
Stakeholder Management	54%	83%	30%	■
Monitoring & Controlling Processes	14%	75%	61%	■
Project Work	14%	94%	80%	■
Risk Monitor & Control	18%	92%	74%	■
Quality Control	18%	100%	82%	■
Scope Verification	7%	92%	85%	■
Project Performance	0%	50%	50%	■
Schedule Control	0%	50%	50%	■
Cost Control	0%	50%	50%	■
Performance Reporting	0%	50%	50%	■
Project Change Control	27%	79%	52%	■
Monitor Project Work	68%	75%	7%	■
Procurement Administration	11%	83%	73%	■
Scope Control	29%	75%	46%	■
Integrated Change Control	0%	83%	83%	■
Closing Processes	7%	71%	64%	■
Project Closeout	7%	71%	64%	■
Procurement Closure	14%	58%	44%	■
Project Closure	0%	83%	83%	■

TPM® PM Assessment

Project Team	<i>Current</i>	<i>Future</i>	<i>Gap Analysis</i>
	21%	66%	45% ■

TPM® - Tailored Project Management®

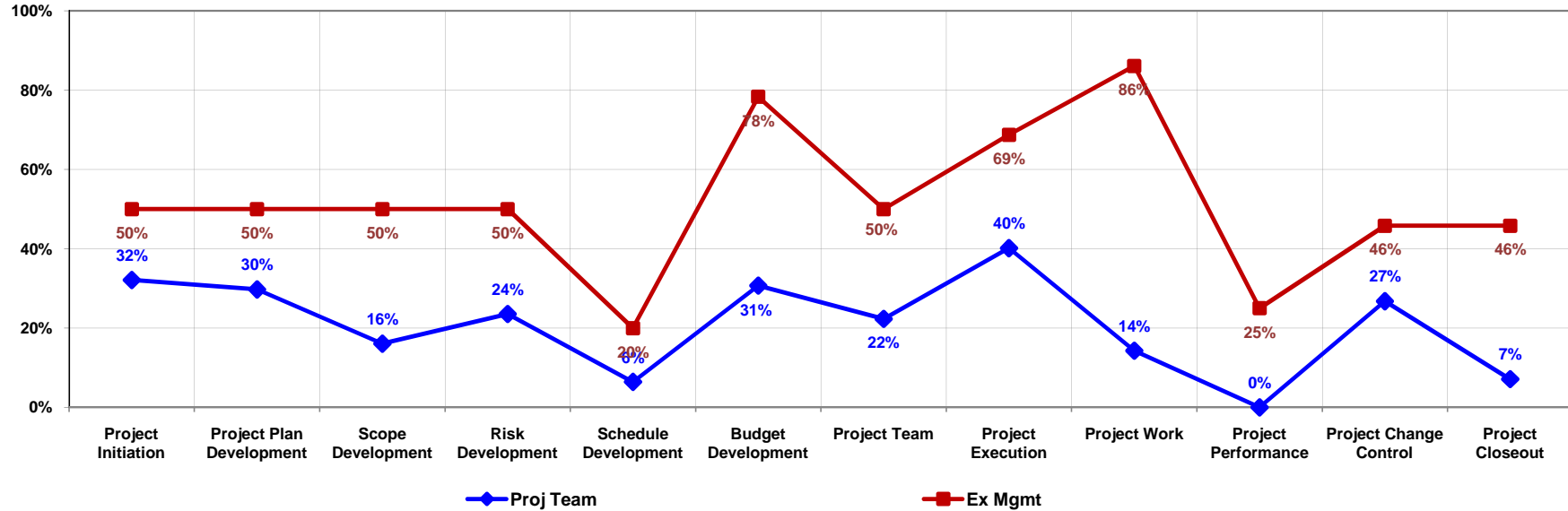
TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current | Current Process**

Participants: **Project Team (PT) | Executive Management (EM)**



Gap Analysis Legend

 0% - 10% Low variance	 41% - 60% Very high variance
 11% - 20% Moderate variance	 61% - 100% Extreme variance
 21% - 40% High variance	

TPM® PM Assessment: Current | Proj Team | Ex Mgmt

	PT Current	EM Current	Gap Analysis
	21%	51%	30%

TPM® PM Process

	PT Current	EM Current	Gap Analysis
Initiating Processes	32%	50%	18%
Project Initiation	32%	50%	18%
Planning Processes	21%	50%	28%
Project Plan Development	30%	50%	20%
Scope Development	16%	50%	34%
Risk Development	24%	50%	26%
Schedule Development	6%	20%	14%
Budget Development	31%	78%	48%

	PT Current	EM Current	Gap Analysis
Executing Processes	31%	59%	28%
Project Team	22%	50%	28%
Project Execution	40%	69%	29%
Monitoring & Controlling Processes	14%	52%	39%
Project Work	14%	86%	72%
Project Performance	0%	25%	25%
Project Change Control	27%	46%	19%
Closing Processes	7%	46%	39%
Project Closeout	7%	46%	39%

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Current to Current Process**

































Participants: **Project Team (PT) | Executive Management (EM)**































Gap Analysis Legend

 0% - 10% Low variance	 41% - 60% Very high variance
 11% - 20% Moderate variance	 61% - 100% Extreme variance
 21% - 40% High variance	

TPM® PM Assessment: Current | Proj Team | Ex Mgmt

<i>PT Current</i>	<i>EM Current</i>	<i>Gap Analysis</i>
21%	51%	30%

TPM® PM Process	<i>PT Current</i>	<i>EM Current</i>	<i>Gap Analysis</i>	
Initiating Processes	32%	50%	18%	
Project Initiation	32%	50%	18%	
Project Charter	36%	67%	31%	
Stakeholder Identification	29%	33%	5%	
Planning Processes	21%	50%	28%	
Project Plan Development	30%	50%	20%	
Project Plan Development	18%	67%	49%	
HR Management	29%	33%	5%	
Communications Planning	43%	50%	7%	
Scope Development	16%	50%	34%	
Requirements Collection	18%	33%	15%	
Quality Planning	29%	100%	71%	
Scope Definition	11%	42%	31%	
Work Breakdown Structure	7%	25%	18%	
Risk Development	24%	50%	26%	
Risk Management Planning	21%	25%	4%	
Risk Identification	43%	75%	32%	
Qualitative Risk Analysis	7%	67%	60%	
Quantitative Risk Analysis	32%	50%	18%	
Risk Response Planning	14%	33%	19%	
Schedule Development	6%	20%	14%	
Activity Definition	0%	0%	0%	
Activity Sequencing	25%	25%	0%	
Activity Resource Estimating	0%	17%	17%	
Activity Duration Estimating	7%	25%	18%	
Schedule Development	0%	33%	33%	
Budget Development	31%	78%	48%	
Procurement Planning	50%	100%	50%	
Procurement Selection (P)	43%	83%	40%	
Cost Estimating	21%	67%	45%	
Budget Development	18%	50%	32%	
Project Plan Development	21%	92%	70%	

TPM® PM Process	<i>PT Current</i>	<i>EM Current</i>	<i>Gap Analysis</i>	
Executing Processes	31%	59%	28%	
Project Team Development	22%	50%	28%	
Procurement Selection (E)	36%	42%	6%	
Project Team Acquisition	29%	50%	21%	
Project Team Development	14%	17%	2%	
Project Team Management	11%	92%	81%	
Project Execution	40%	69%	29%	
Project Execution	11%	25%	14%	
Quality Assurance	29%	100%	71%	
Information Distribution	68%	67%	-1%	
Stakeholder Management	54%	83%	30%	
Monitoring & Controlling Processes	14%	52%	39%	
Project Work	14%	86%	72%	
Risk Monitor & Control	18%	67%	49%	
Quality Control	18%	100%	82%	
Scope Verification	7%	92%	85%	
Project Performance	0%	25%	25%	
Schedule Control	0%	25%	25%	
Cost Control	0%	25%	25%	
Performance Reporting	0%	25%	25%	
Project Change Control	27%	46%	19%	
Monitor Project Work	68%	83%	15%	
Procurement Administration	11%	17%	6%	
Scope Control	29%	50%	21%	
Integrated Change Control	0%	33%	33%	
Closing Processes	7%	46%	39%	
Project Closeout	7%	46%	39%	
Procurement Closure	14%	33%	19%	
Project Closure	0%	58%	58%	
TPM® PM Assessment Comparison Current Processes	<i>Proj Team</i>	<i>Ex Mgmt</i>	<i>Gap Analysis</i>	
	21%	51%	30%	

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Management Process | Current**

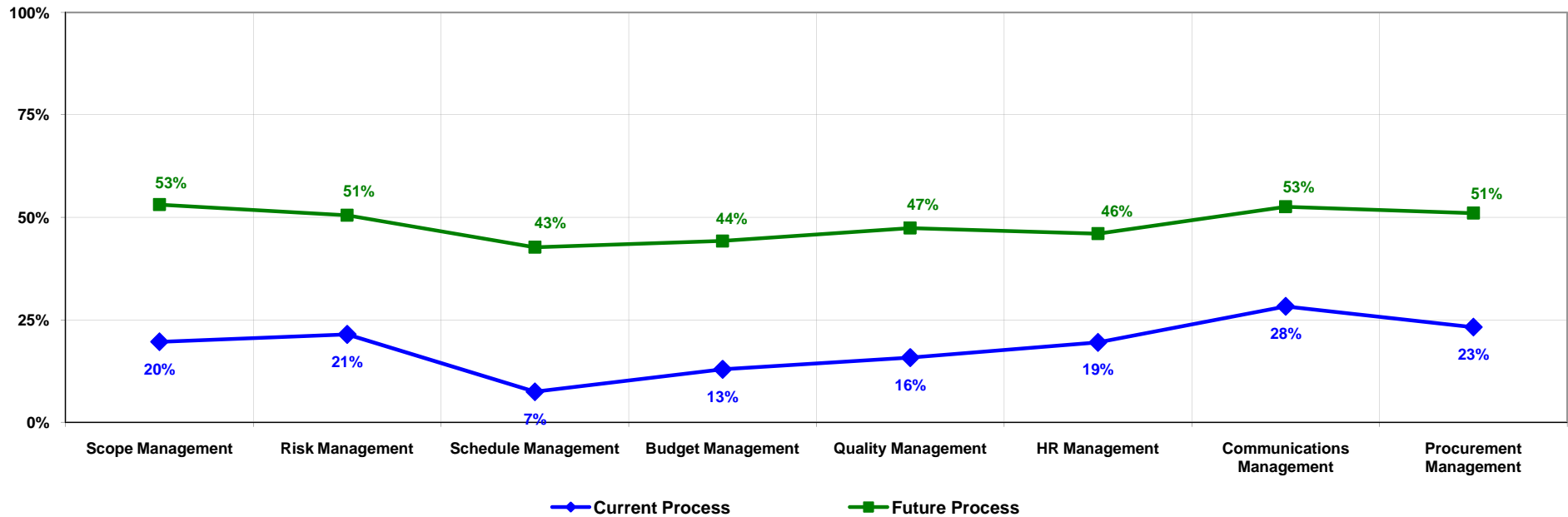
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis		
	Frequency	Value	Frequency	Value	Variance		
Scope Management	Rarely	20%	Very Often	53%	33%	■	
Risk Management	Rarely	21%	Very Often	51%	29%	■	
Schedule Management	Rarely	7%	Sometimes	43%	35%	■	
Budget Management	Rarely	13%	Sometimes	44%	31%	■	
Quality Management	Rarely	16%	Sometimes	47%	32%	■	
HR Management	Rarely	19%	Sometimes	46%	27%	■	
Communications Management	Sometimes	28%	Very Often	53%	24%	■	
Procurement Management	Rarely	23%	Very Often	51%	28%	■	
	Average	19%	Average	48%	Average	30%	■

Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

Project Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Management Process | Current**

Participants: **Project Team (PT)**

Initiating	Planning					Executing	Monitoring & Controlling			Closing	
TPM 1.0 Project Initiation	TPM 2.0 Project Plan Development	TPM 3.0 Scope Development	TPM 4.0 Risk Management	TPM 5.0 Schedule Development	TPM 6.0 Budget Development	TPM 7.0 Project Team	TPM 8.0 Project Execution	TPM 9.0 Project Work	TPM 10.0 Project Performance	TPM 11.0 Project Change Control	TPM 12.0 Project Closeout
(1) TPM 1.1 Project Charter	(3) TPM 2.1 Project Plan Development	(6) TPM 3.1 Requirements Collection	(10) TPM 4.1 Risk Management Planning	(15) TPM 5.1 Activity Definition	(20) TPM 6.1 Procurement Planning	(25) TPM 7.1 Procurement Selection	(29) TPM 8.1 Project Execution	(33) TPM 9.1 Risk Monitor & Control	(36) TPM 10.1 Schedule Control	(39) TPM 11.1 Monitor Project Work	(43) TPM 12.1 Procurement Closure
<div style="width: 100%; height: 10px; background-color: #4CAF50;"></div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #3F51B5;"></div>
(2) TPM 1.2 Stakeholder Identification	(4) TPM 2.2 Human Resource Planning	(7) TPM 3.2 Quality Planning	(11) TPM 4.2 Risk Identification	(16) TPM 5.2 Activity Sequencing	(21) TPM 6.2 Procurement Selection	(26) TPM 7.2 Project Team Acquisition	(30) TPM 8.2 Quality Assurance	(34) TPM 9.2 Quality Control	(37) TPM 10.2 Cost Control	(40) TPM 11.2 Procurement Administration	(44) TPM 12.2 Project Closure
<div style="width: 100%; height: 10px; background-color: #4CAF50;"></div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #3F51B5;"></div>
	(5) TPM 2.3 Communications Planning	(8) TPM 3.3 Scope Definition	(12) TPM 4.3 Qualitative Risk Analysis	(17) TPM 5.3 Activity Resource Estimating	(22) TPM 6.3 Cost Estimating	(27) TPM 7.3 Project Team Development	(31) TPM 8.3 Information Distribution	(35) TPM 9.3 Scope Verification	(38) TPM 10.3 Performance Reporting	(41) TPM 11.3 Scope Control	
<div style="width: 100%; height: 10px; background-color: #4CAF50;"></div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	
		(9) TPM 3.4 WBS Development	(13) TPM 4.4 Quantitative Risk Analysis	(18) TPM 5.4 Activity Duration Estimating	(23) TPM 6.4 Budget Development	(28) TPM 7.4 Project Team Management	(32) TPM 8.4 Stakeholder Management			(42) TPM 11.4 Integrated Change Control	
<div style="width: 100%; height: 10px; background-color: #4CAF50;"></div>		<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1 1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>	<div style="width: 100%; height: 10px; background-color: #F44336;"></div>			<div style="width: 100%; height: 10px; background-color: #E67E22;"></div>	
			(14) TPM 4.5 Risk Response Planning	(19) TPM 5.5 Schedule Development	(24) TPM 6.5 Project Plan Development						
<div style="width: 100%; height: 10px; background-color: #4CAF50;"></div>			<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>	<div style="width: 100%; height: 10px; background-color: #FFEB3B; text-align: center;">1</div>						

TPM® Assessment: Project Management Process | Current

Management Processes	Frequency	Value
Scope Management	Rarely	20%
Risk Management	Rarely	21%
Schedule Management	Rarely	7%
Budget Management	Rarely	13%

Management Processes	Frequency	Value
Quality Management	Rarely	16%
HR Management	Rarely	19%
Communications Management	Sometimes	28%
Procurement Management	Rarely	23%

Project Mgmt Processes | Current

Process Frequency	Frequency	Value
	Rarely	19%

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Management Process | Future**

Participants: **Project Team (PT)**

Initiating	Planning					Executing	Monitoring & Controlling			Closing	
TPM 1.0 Project Initiation	TPM 2.0 Project Plan Development	TPM 3.0 Scope Development	TPM 4.0 Risk Management	TPM 5.0 Schedule Development	TPM 6.0 Budget Development	TPM 7.0 Project Team	TPM 8.0 Project Execution	TPM 9.0 Project Work	TPM 10.0 Project Performance	TPM 11.0 Project Change Control	TPM 12.0 Project Closeout
(1) TPM 1.1 Project Charter	(3) TPM 2.1 Project Plan Development	(6) TPM 3.1 Requirements Collection	(10) TPM 4.1 Risk Management Planning	(15) TPM 5.1 Activity Definition	(20) TPM 6.1 Procurement Planning	(25) TPM 7.1 Procurement Selection	(29) TPM 8.1 Project Execution	(33) TPM 9.1 Risk Monitor & Control	(36) TPM 10.1 Schedule Control	(39) TPM 11.1 Monitor Project Work	(43) TPM 12.1 Procurement Closure
(2) TPM 1.2 Stakeholder Identification	(4) TPM 2.2 Human Resource Planning	(7) TPM 3.2 Quality Planning	(11) TPM 4.2 Risk Identification	(16) TPM 5.2 Activity Sequencing	(21) TPM 6.2 Procurement Selection	(26) TPM 7.2 Project Team Acquisition	(30) TPM 8.2 Quality Assurance	(34) TPM 9.2 Quality Control	(37) TPM 10.2 Cost Control	(40) TPM 11.2 Procurement Administration	(44) TPM 12.2 Project Closure
	(5) TPM 2.3 Communications Planning	(8) TPM 3.3 Scope Definition	(12) TPM 4.3 Qualitative Risk Analysis	(17) TPM 5.3 Activity Resource Estimating	(22) TPM 6.3 Cost Estimating	(27) TPM 7.3 Project Team Development	(31) TPM 8.3 Information Distribution	(35) TPM 9.3 Scope Verification	(38) TPM 10.3 Performance Reporting	(41) TPM 11.3 Scope Control	
		(9) TPM 3.4 WBS Development	(13) TPM 4.4 Quantitative Risk Analysis	(18) TPM 5.4 Activity Duration Estimating	(23) TPM 6.4 Budget Development	(28) TPM 7.4 Project Team Management	(32) TPM 8.4 Stakeholder Management			(42) TPM 11.4 Integrated Change Control	
			(14) TPM 4.5 Risk Response Planning	(19) TPM 5.5 Schedule Development	(24) TPM 6.5 Project Plan Development						

TPM® Process Analysis: Project Management Process (Future)

Management Processes	Frequency	Value
Scope Management	Very Often	53%
Risk Management	Very Often	51%
Schedule Management	Sometimes	43%
Budget Management	Sometimes	44%

Management Processes	Frequency	Value
Quality Management	Sometimes	47%
HR Management	Sometimes	46%
Communications Management	Very Often	53%
Procurement Management	Very Often	51%

Project Mgmt Processes | Future

Process Frequency	Frequency	Value
	Sometimes	48%

TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Scope Management Processes**

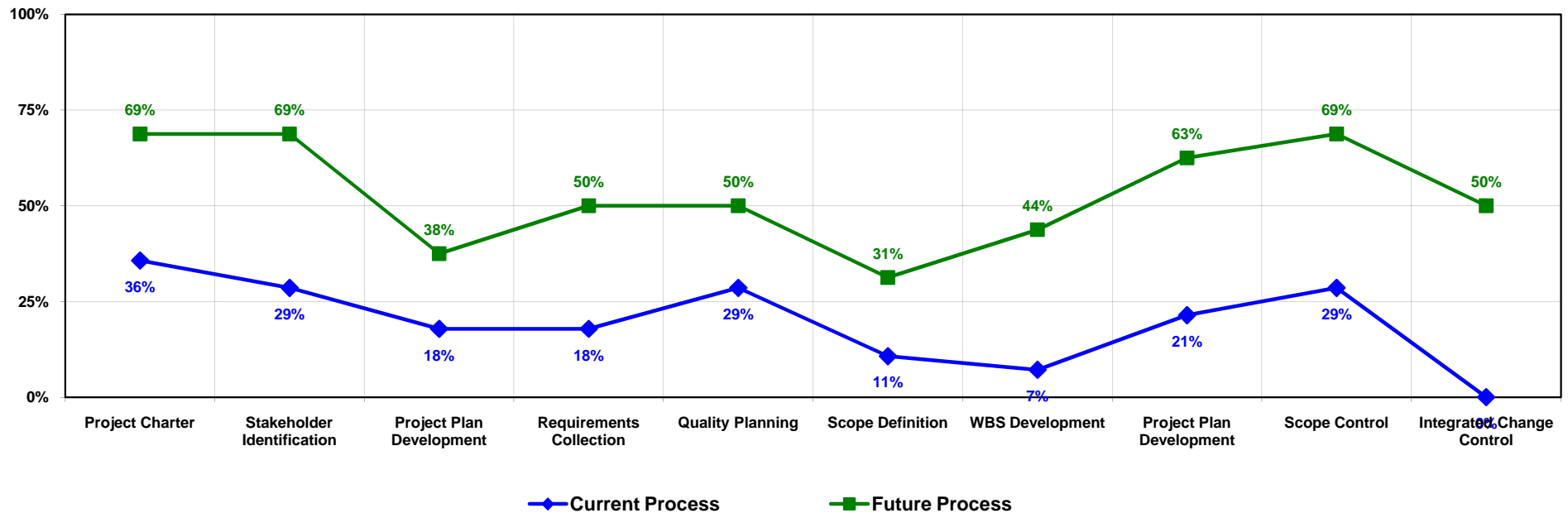
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Project Charter	Sometimes	36%	Very Often	69%	33%	High variance
Stakeholder Identification	Sometimes	29%	Very Often	69%	40%	Very high variance
Project Plan Development	Rarely	18%	Sometimes	38%	20%	Moderate variance
Requirements Collection	Rarely	18%	Very Often	50%	32%	High variance
Quality Planning	Sometimes	29%	Very Often	50%	21%	Moderate variance
Scope Definition	Rarely	11%	Sometimes	31%	21%	Moderate variance
WBS Development	Rarely	7%	Sometimes	44%	37%	High variance
Project Plan Development	Rarely	21%	Very Often	63%	41%	Very high variance
Scope Control	Sometimes	29%	Very Often	69%	40%	Very high variance
Integrated Change Control	Never	0%	Very Often	50%	50%	Extreme variance
Process Frequency	Rarely	20%	Very Often	53%	Average	33%

Gap Analysis Legend

0% - 10%	Low variance
11% - 20%	Moderate variance
21% - 40%	High variance
41% - 60%	Very high variance
61% - 100%	Extreme variance

Scope Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Risk Management Processes**

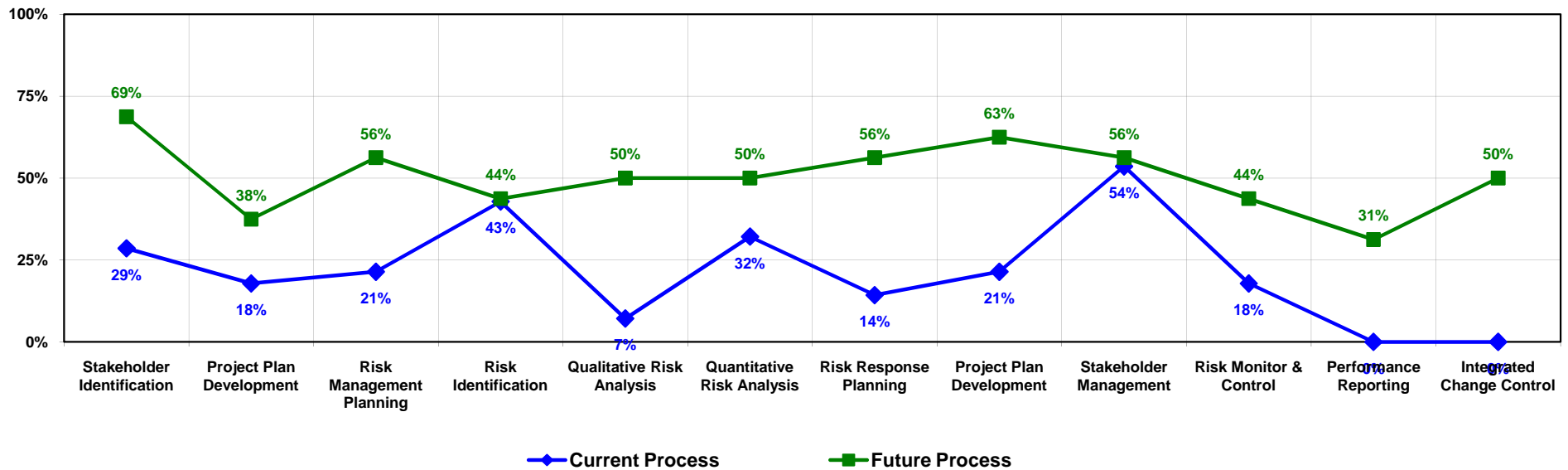
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Stakeholder Identification	Sometimes	29%	Very Often	69%	40%	High variance
Project Plan Development	Rarely	18%	Sometimes	38%	20%	Moderate variance
Risk Management Planning	Rarely	21%	Very Often	56%	35%	High variance
Risk Identification	Sometimes	43%	Sometimes	44%	1%	Low variance
Qualitative Risk Analysis	Rarely	7%	Very Often	50%	43%	High variance
Quantitative Risk Analysis	Sometimes	32%	Very Often	50%	18%	Moderate variance
Risk Response Planning	Rarely	14%	Very Often	56%	42%	High variance
Project Plan Development	Rarely	21%	Very Often	63%	41%	High variance
Stakeholder Management	Very Often	54%	Very Often	56%	3%	Low variance
Risk Monitor & Control	Rarely	18%	Sometimes	44%	26%	Moderate variance
Performance Reporting	Never	0%	Sometimes	31%	31%	Moderate variance
Integrated Change Control	Never	0%	Very Often	50%	50%	High variance
Process Frequency	Rarely	21%	Very Often	51%	Average	29%

Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

Risk Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Schedule Management Processes**

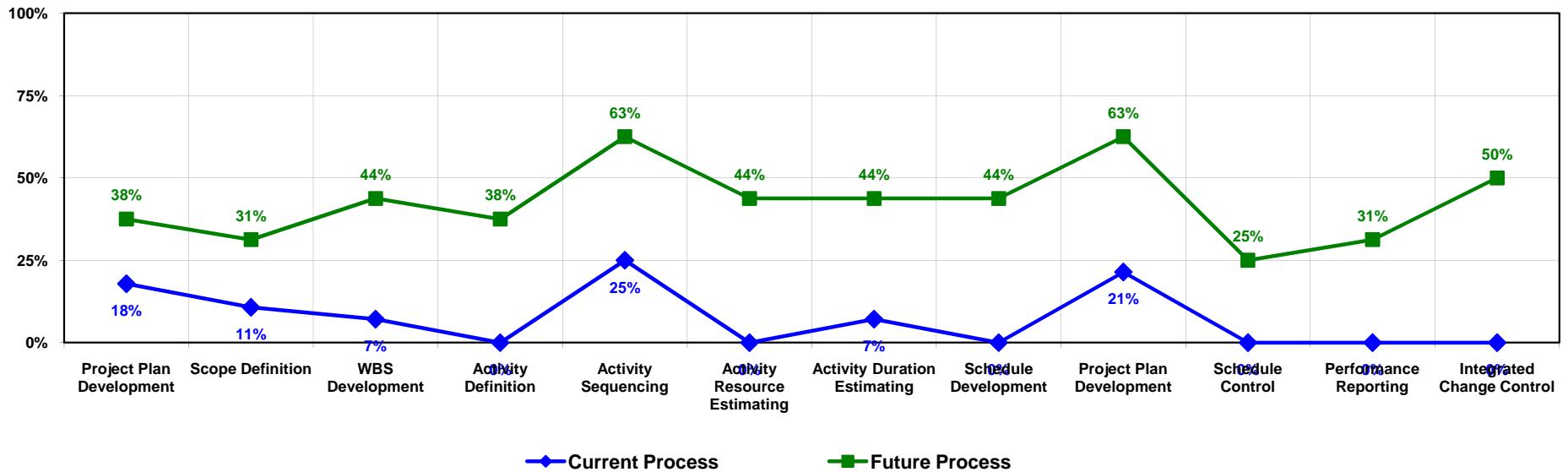
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis		
	Frequency	Value	Frequency	Value	Variance		
Project Plan Development	Rarely	18%	Sometimes	38%	20%	■	
Scope Definition	Rarely	11%	Sometimes	31%	21%	■	
WBS Development	Rarely	7%	Sometimes	44%	37%	■	
Activity Definition	Never	0%	Sometimes	38%	38%	■	
Activity Sequencing	Sometimes	25%	Very Often	63%	38%	■	
Activity Resource Estimating	Never	0%	Sometimes	44%	44%	■	
Activity Duration Estimating	Rarely	7%	Sometimes	44%	37%	■	
Schedule Development	Never	0%	Sometimes	44%	44%	■	
Project Plan Development	Rarely	21%	Very Often	63%	41%	■	
Schedule Control	Never	0%	Sometimes	25%	25%	■	
Performance Reporting	Never	0%	Sometimes	31%	31%	■	
Integrated Change Control	Never	0%	Very Often	50%	50%	■	
Process Frequency	Rarely	7%	Sometimes	43%	Average	35%	■

Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

Schedule Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Budget Management Processes**

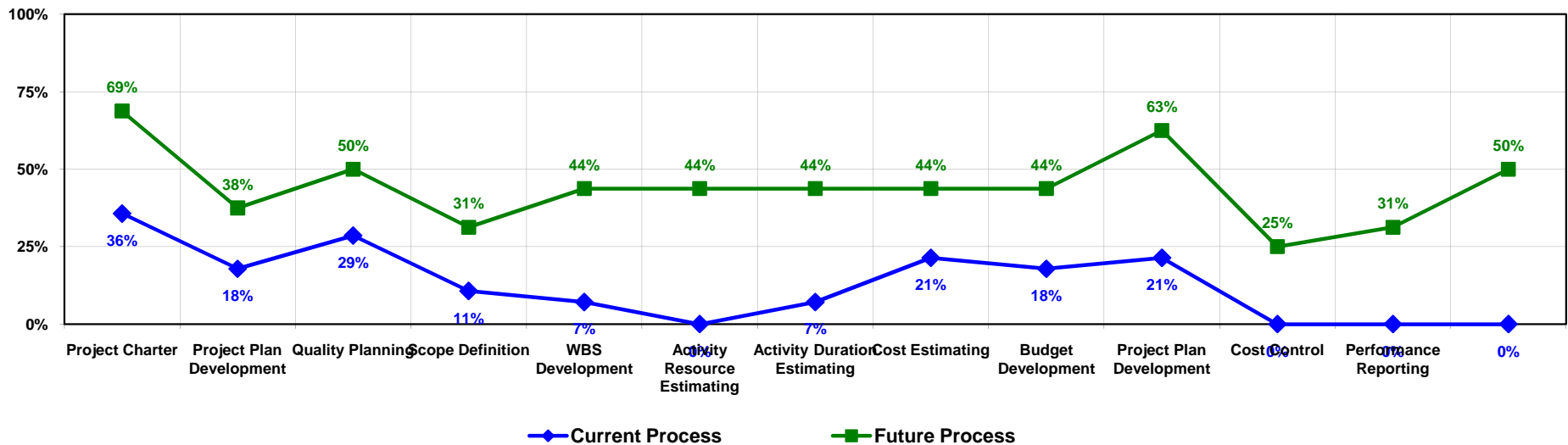
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Project Charter	Sometimes	36%	Very Often	69%	33%	
Project Plan Development	Rarely	18%	Sometimes	38%	20%	
Quality Planning	Sometimes	29%	Very Often	50%	21%	
Scope Definition	Rarely	11%	Sometimes	31%	21%	
WBS Development	Rarely	7%	Sometimes	44%	37%	
Activity Resource Estimating	Never	0%	Sometimes	44%	44%	
Activity Duration Estimating	Rarely	7%	Sometimes	44%	37%	
Cost Estimating	Rarely	21%	Sometimes	44%	22%	
Budget Development	Rarely	18%	Sometimes	44%	26%	
Project Plan Development	Rarely	21%	Very Often	63%	41%	
Cost Control	Never	0%	Sometimes	25%	25%	
Performance Reporting	Never	0%	Sometimes	31%	31%	
Integrated Change Control	Never	0%	Very Often	50%	50%	
Process Frequency	Rarely	13%	Sometimes	44%	Average	31%

Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

Budget Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Quality Management Processes**

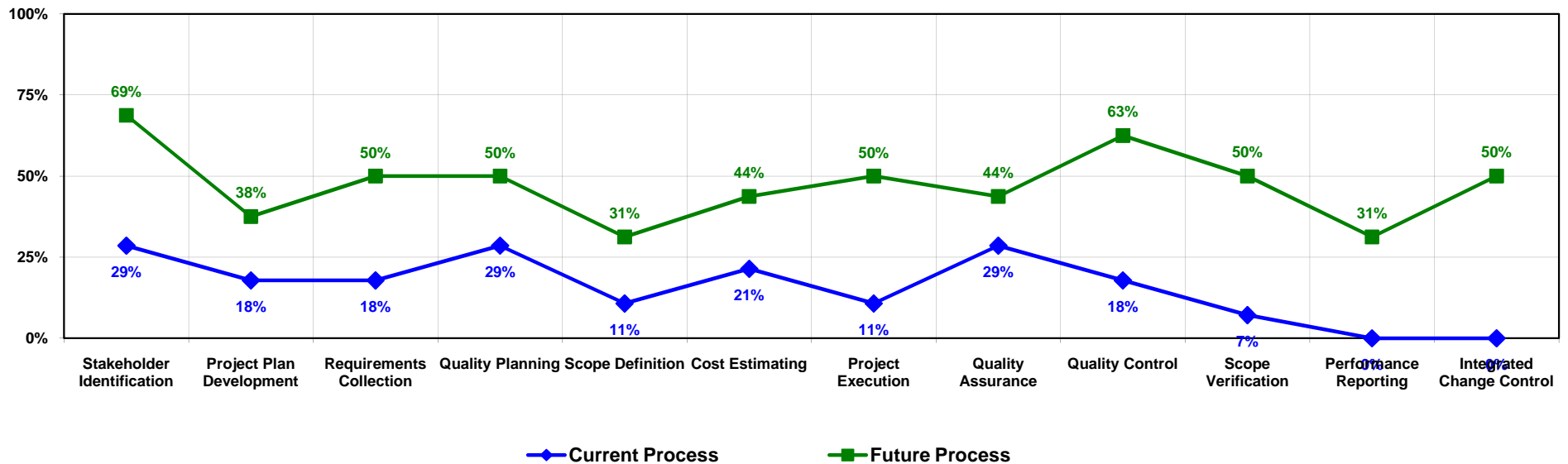
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Stakeholder Identification	Sometimes	29%	Very Often	69%	40%	
Project Plan Development	Rarely	18%	Sometimes	38%	20%	
Requirements Collection	Rarely	18%	Very Often	50%	32%	
Quality Planning	Sometimes	29%	Very Often	50%	21%	
Scope Definition	Rarely	11%	Sometimes	31%	21%	
Cost Estimating	Rarely	21%	Sometimes	44%	22%	
Project Execution	Rarely	11%	Very Often	50%	39%	
Quality Assurance	Sometimes	29%	Sometimes	44%	15%	
Quality Control	Rarely	18%	Very Often	63%	45%	
Scope Verification	Rarely	7%	Very Often	50%	43%	
Performance Reporting	Never	0%	Sometimes	31%	31%	
Integrated Change Control	Never	0%	Very Often	50%	50%	
Process Frequency	Rarely	16%	Sometimes	47%	Average	32%

Gap Analysis Legend

- 0% - 10% Low variance
- 11% - 20% Moderate variance
- 21% - 40% High variance
- 41% - 60% Very high variance
- 61% - 100% Extreme variance

Quality Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Human Resource Management Processes**

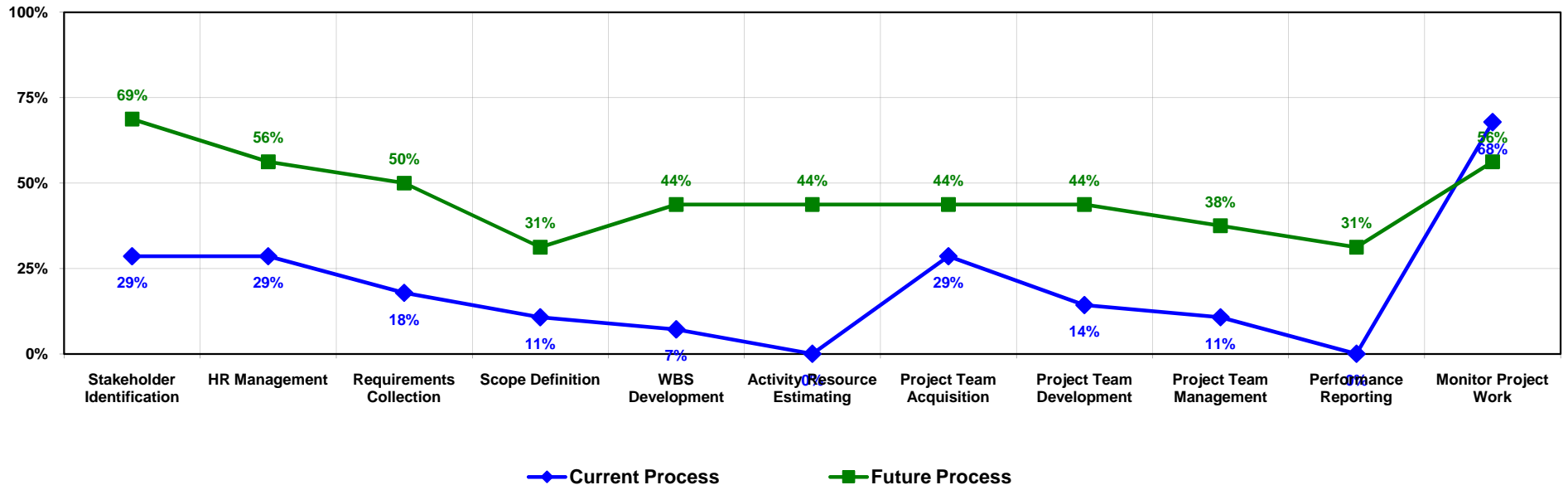
Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Stakeholder Identification	Sometimes	29%	Very Often	69%	40%	
HR Management	Sometimes	29%	Very Often	56%	28%	
Requirements Collection	Rarely	18%	Very Often	50%	32%	
Scope Definition	Rarely	11%	Sometimes	31%	21%	
WBS Development	Rarely	7%	Sometimes	44%	37%	
Activity Resource Estimating	Never	0%	Sometimes	44%	44%	
Project Team Acquisition	Sometimes	29%	Sometimes	44%	15%	
Project Team Development	Rarely	14%	Sometimes	44%	29%	
Project Team Management	Rarely	11%	Sometimes	38%	27%	
Performance Reporting	Never	0%	Sometimes	31%	31%	
Monitor Project Work	Very Often	68%	Very Often	56%	-12%	
Process Frequency	Rarely	19%	Sometimes	46%	Average	27%

Gap Analysis Legend

0% - 10%	Low variance
11% - 20%	Moderate variance
21% - 40%	High variance
41% - 60%	Very high variance
61% - 100%	Extreme variance

Human Resource Management Processes - Process Frequency



TPM® - Tailored Project Management®

TPM® Project Assessment

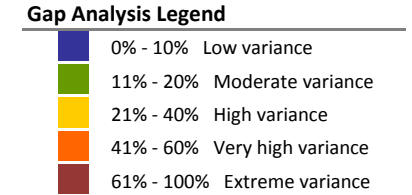
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

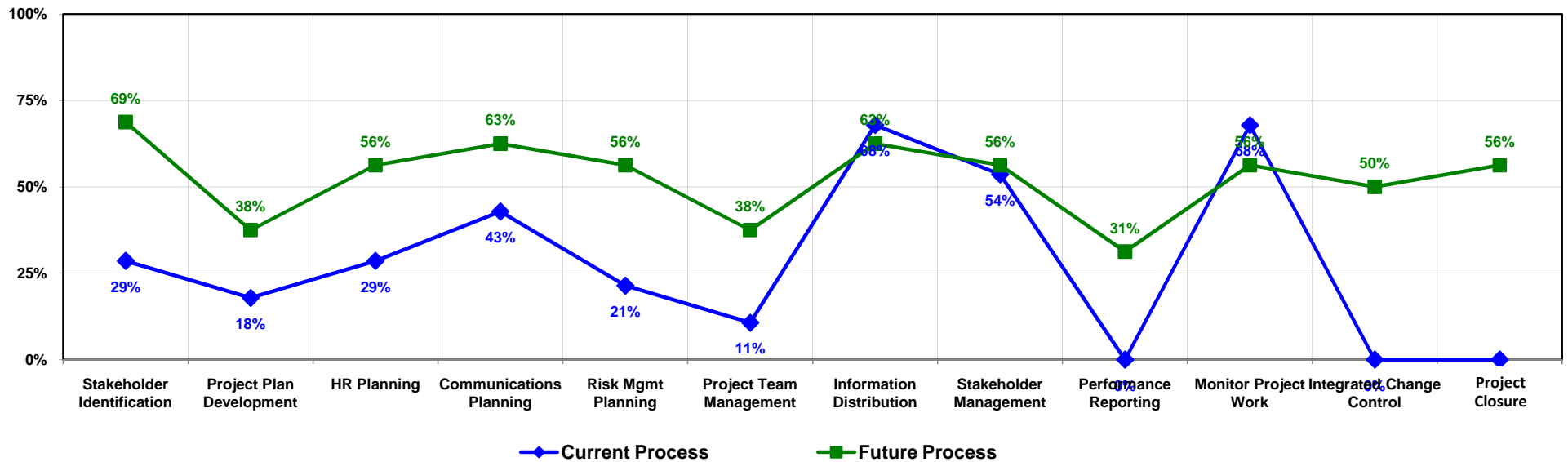
Gap Analysis: **Communication Management Processes**

Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
Stakeholder Identification	Sometimes	29%	Very Often	69%	40%	High variance
Project Plan Development	Rarely	18%	Sometimes	38%	20%	Moderate variance
HR Planning	Sometimes	29%	Very Often	56%	28%	High variance
Communications Planning	Sometimes	43%	Very Often	63%	20%	Moderate variance
Risk Mgmt Planning	Rarely	21%	Very Often	56%	35%	High variance
Project Team Management	Rarely	11%	Sometimes	38%	27%	High variance
Information Distribution	Very Often	68%	Very Often	63%	-5%	Low variance
Stakeholder Management	Very Often	54%	Very Often	56%	3%	Low variance
Performance Reporting	Never	0%	Sometimes	31%	31%	High variance
Monitor Project Work	Very Often	68%	Very Often	56%	-12%	Moderate variance
Integrated Change Control	Never	0%	Very Often	50%	50%	High variance
Project Closure	Never	0%	Very Often	56%	56%	High variance
Process Frequency	Sometimes	28%	Very Often	53%	Average	24%



Communication Management Processes - Process Frequency



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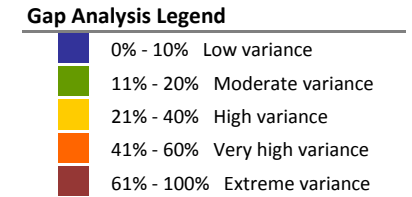
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

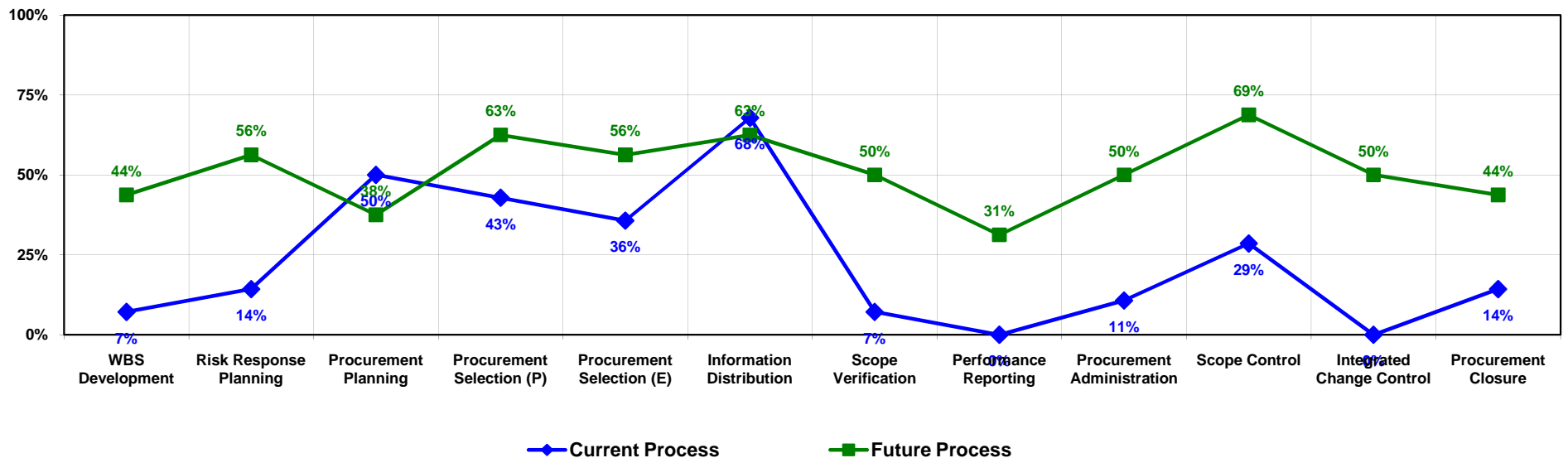
Gap Analysis: **Procurement Management Processes**

Participants: **Project Team (PT)**

	Current Process		Future Process		Gap Analysis	
	Frequency	Value	Frequency	Value	Variance	
WBS Development	Rarely	7%	Sometimes	44%	37%	
Risk Response Planning	Rarely	14%	Very Often	56%	42%	
Procurement Planning	Very Often	50%	Sometimes	38%	-13%	
Procurement Selection (P)	Sometimes	43%	Very Often	63%	20%	
Procurement Selection (E)	Sometimes	36%	Very Often	56%	21%	
Information Distribution	Very Often	68%	Very Often	63%	-5%	
Scope Verification	Rarely	7%	Very Often	50%	43%	
Performance Reporting	Never	0%	Sometimes	31%	31%	
Procurement Administration	Rarely	11%	Very Often	50%	39%	
Scope Control	Sometimes	29%	Very Often	69%	40%	
Integrated Change Control	Never	0%	Very Often	50%	50%	
Procurement Closure	Rarely	14%	Sometimes	44%	29%	
Process Frequency	Rarely	23%	Very Often	51%	Average	28%



Procurement Management Processes - Process Frequency



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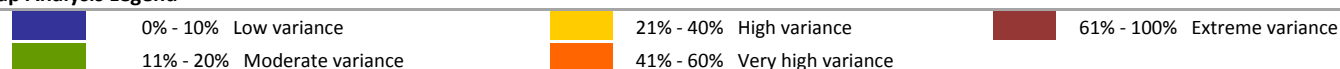
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**




Participants: **Project Team (PT)**

Gap Analysis Legend







Initiating Processes

TPM 1.0 - Project Initiation

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
36% Sometimes	69% Very Often	33% 	TPM 1.1 - Project Charter	~ Project statement of work	~ Project selection methods	~ Project charter
29% Sometimes	69% Very Often	40% 	TPM 1.2 - Stakeholder Identification	~ Project charter	~ Stakeholder analysis	~ Stakeholder register ~ Stakeholder management strategy
32% Sometimes	69% Very Often	37% 	TPM 1.0 - Project Initiation			

Planning Processes

TPM 2.0 - Project Plan Development

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
18% Rarely	38% Sometimes	20% 	TPM 2.1 - Project Plan Development	~ Project charter	~ Project management approach	~ Project management methodology
29% Sometimes	56% Very Often	28% 	TPM 2.1 - HR Planning	~ Project charter	~ Project organizational chart	~ Human resource plan ~ Roles & responsibilities
43% Sometimes	63% Very Often	20% 	TPM 3.1 - Communications Planning	~ Stakeholder register ~ Stakeholder mgmt strategy	~ Communication requirements analysis	~ Communication management plan
30% Sometimes	52% Very Often	22% 	TPM 2.0 - Project Plan Development			

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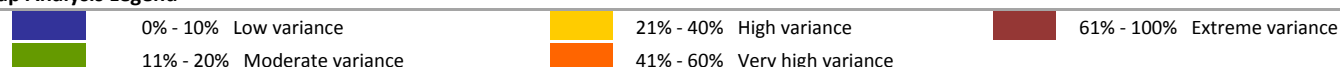
Organization: **SAMPLE**

Project Type: **IT/IS Projects**






Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**





Gap Analysis Legend



TPM 3.0 - Scope Development

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
18% Rarely	50% Very Often	32% 	TPM 3.1 - Requirements Collection	~ Project charter ~ Stakeholder register	~ Elicitation techniques ~ Facilitated workshops	~ Requirements documentation ~ Requirements traceability matrix
29% Sometimes	50% Very Often	21% 	TPM 3.2 - Quality Planning	~ Stakeholder register ~ Project scope statement	~ Quality planning tools	~ Quality standards ~ Quality metrics
11% Rarely	31% Sometimes	21% 	TPM 3.3 - Scope Definition	~ Project charter ~ Requirements documentation	~ Product analysis ~ Alternative identification	~ Project scope statement
31% Sometimes	44% Sometimes	13% 	TPM 3.4 - WBS Development	~ Project scope statement ~ Requirements documentation	~ Decomposition	~ Work breakdown structure ~ Scope baseline
19% Rarely	44% Sometimes	25% 	TPM 3.0 - Scope Development			

TPM 4.0 - Risk Development

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
21% Rarely	56% Very Often	35% 	TPM 4.1 - Risk Management Planning	~ Project charter ~ Stakeholder register	~ Elicitation techniques ~ Facilitated workshops	~ Requirements documentation ~ Requirements traceability matrix
43% Sometimes	44% Sometimes	1% 	TPM 4.2 - Risk Identification	~ Stakeholder register ~ Project scope statement	~ Quality planning tools	~ Quality standards ~ Quality metrics
7% Rarely	50% Very Often	43% 	TPM 4.3 - Qualitative Risk Analysis	~ Project charter ~ Requirements documentation	~ Product analysis ~ Alternative identification	~ Project scope statement
32% Sometimes	50% Very Often	18% 	TPM 4.4 - Quantitative Risk Analysis	~ Stakeholder register ~ Project scope statement	~ Quality planning tools	~ Quality standards ~ Quality metrics

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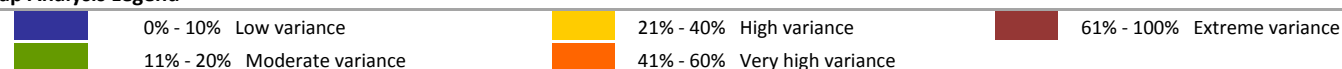
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**

Gap Analysis Legend



Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
14% Rarely	56% Very Often	42%	TPM 4.5 - Risk Response Planning	~ Project scope statement ~ Requirements documentation	~ Decomposition	~ Work breakdown structure ~ Scope baseline
24% Rarely	51% Very Often	28%	TPM 4.0 - Risk Development			

TPM 5.0 - Schedule Development

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
0% Never	38% Sometimes	38%	TPM 5.1 - Activity Definition	~ Project scope statement ~ Work breakdown structure	~ Decomposition	~ Activity list ~ Activity attributes
25% Sometimes	63% Very Often	38%	TPM 5.2 - Activity Sequencing	~ Work breakdown structure ~ Activity list	~ Precedence diagramming method	~ Project schedule network diagram
0% Never	44% Sometimes	44%	TPM 5.3 - Activity Resource Estimating	~ Work breakdown structure ~ Activity list	~ Estimating techniques ~ Alternative analysis	~ Activity resource requirements
7% Rarely	44% Sometimes	37%	TPM 5.4 - Activity Duration Estimating	~ Work breakdown structure ~ Activity list	~ Estimating techniques	~ Activity duration estimates
0% Never	44% Sometimes	44%	TPM 5.5 - Schedule Development	~ Activity resource reqmts ~ Activity duration estimates	~ Critical path method ~ Critical chain method	~ Project schedule ~ Schedule baseline
6% Rarely	46% Sometimes	40%	TPM 5.0 - Schedule Development			

TPM 6.0 - Budget Development

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
50% Very Often	38% Sometimes	-13%	TPM 6.1 - Procurement Planning	~ Project scope statement ~ Work breakdown structure	~ Make or buy analysis ~ Contract type	~ Procurement statement of work ~ Procurement documents

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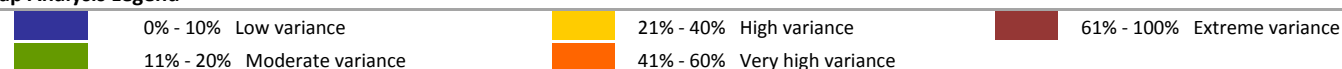
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**

Gap Analysis Legend



Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
43% Sometimes	63% Very Often	20% 	TPM 6.2 - Procurement Selection (P)	~ Procurement statement of work ~ Procurement documents	~ Solicitation techniques ~ Evaluation techniques	~ Selected sellers ~ Contract award
21% Rarely	44% Sometimes	22% 	TPM 6.3 - Cost Estimating	~ Work breakdown structure ~ Activity duration estimates	~ Estimating techniques ~ Alternative analysis	~ Cost estimates ~ Basis of estimates
18% Rarely	44% Sometimes	26% 	TPM 6.4 - Budget Development	~ Cost estimates ~ Basis of estimates	~ Cost aggregation	~ Project budget ~ Cost baseline
21% Rarely	63% Very Often	41% 	TPM 6.5 - Project Plan Development	~ Planning documents	~ Project management approach	~ Project baselines ~ Project documents
<hr/>			TPM 6.0 - Budget Development			
31% Sometimes	50% Very Often	19% 				

Executing Processes

TPM 7.0 - Project Team

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
36% Sometimes	56% Very Often	21% 	TPM 7.1 - Procurement Selection (E)	~ Procurement statement of work ~ Procurement documents	~ Solicitation techniques ~ Evaluation techniques	~ Selected sellers ~ Contract award
29% Sometimes	44% Sometimes	15% 	TPM 7.2 - Project Team Acquisition	~ Project management plan	~ Acquisition techniques	~ Project staff assignments
14% Rarely	44% Sometimes	29% 	TPM 7.3 - Project Team Development	~ Project staff assignments	~ Team-building activities	~ Team performance assessments
11% Rarely	38% Sometimes	27% 	TPM 7.4 - Project Team Management	~ Team performance assessments	~ MBWA ~ Conflict management	~ Project performance appraisals
<hr/>			TPM 7.0 - Project Team			
22% Rarely	45% Sometimes	23% 				

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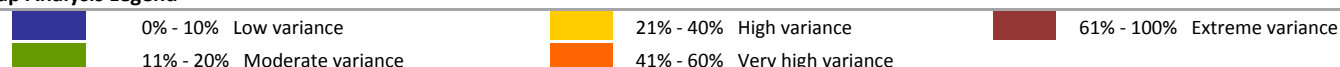
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**

Gap Analysis Legend



TPM 8.0 - Project Execution

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
11% Rarely	50% Very Often	39%	TPM 8.1 - Project Execution	~ Project management plan ~ Approved change requests	~ Project management information system	~ Work performance information ~ Deliverables
29% Sometimes	44% Sometimes	15%	TPM 8.2 - Quality Assurance	~ Work performance information ~ Quality metrics	~ Quality audits ~ Process analysis	~ Process improvement initiatives ~ Change requests
68% Very Often	63% Very Often	-5%	TPM 8.3 - Information Distribution	~ Work performance information ~ Performance reports	~ Information distribution tools ~ Communication methods	~ Project reports
54% Very Often	56% Very Often	3%	TPM 8.4 - Stakeholder Management	~ Stakeholder register ~ Project reports	~ Management skills ~ Interpersonal skills	~ Closed issues ~ Change requests
40% Sometimes	53% Very Often	13%	TPM 8.0 - Project Execution			

Monitoring & Controlling Processes

TPM 9.0 - Project Work

Current	Future	Gap	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
18% Rarely	44% Sometimes	26%	TPM 9.1 - Monitor Project Risk	~ Risk register ~ Performance reports	~ Risk reassessment ~ Status meetings	~ Risk register updates ~ Change requests
18% Rarely	63% Very Often	45%	TPM 9.2 - Quality Control	~ Work performance information ~ Quality metrics	~ Quality control tools	~ Validated deliverables ~ Change requests
7% Rarely	50% Very Often	43%	TPM 9.3 - Scope Verification	~ Validated deliverables	~ Inspection	~ Accepted deliverables
14% Rarely	52% Very Often	38%	TPM 9.0 - Project Work			

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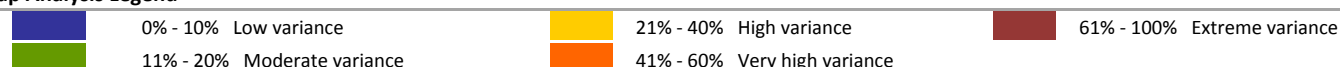
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**

Gap Analysis Legend



TPM 10.0 - Project Performance

Current	Future	Gap	Component Process
0% Never	25% Sometimes	25% 	TPM 10.1 - Schedule Control
0% Never	25% Sometimes	25% 	TPM 10.2 - Cost Control
0% Never	31% Sometimes	31% 	TPM 10.3 - Performance Reporting
0% Never	27% Sometimes	27% 	TPM 10.0 Project Performance

Key Inputs

- ~ Project schedule
- ~ Work performance information
- ~ Project budget
- ~ Work performance information
- ~ Work performance information
- ~ Work performance measurements

Key Tools & Techniques

- ~ Performance reviews
- ~ Earned value management
- ~ Performance reviews
- ~ Earned value management
- ~ Reporting systems

Key Outputs

- ~ Work performance measurements
- ~ Work performance measurements
- ~ Performance information

TPM 11.0 - Project Change Control

Current	Future	Gap	Component Process
68% Very Often	56% Very Often	-12% 	TPM 11.1 - Monitor Project Work
11% Rarely	50% Very Often	39% 	TPM 11.2 - Procurement Administration
29% Sometimes	69% Very Often	40% 	TPM 11.3 - Scope Control
0% Never	50% Very Often	50% 	TPM 11.4 - Integrated Change Control
27% Sometimes	56% Very Often	29% 	TPM 11.0 -Project Change Control

Key Inputs

- ~ Project management plan
- ~ Performance reports
- ~ Contract
- ~ Performance reports
- ~ Project management plan
- ~ Change requests
- ~ Project management plan
- ~ Change requests

Key Tools & Techniques

- ~ MBWA
- ~ Performance reviews
- ~ Contract change control
- ~ Variance analysis
- ~ Configuration management
- ~ Change control system

Key Outputs

- ~ Change requests
- ~ Procurement documentation
- ~ Change requests
- ~ Work performance measurements
- ~ Change requests
- ~ Approved change requests
- ~ Rejected change requests

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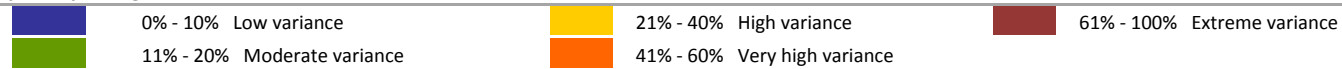
Organization: **SAMPLE**

Project Type: **IT/IS Projects**

Gap Analysis: **Project Documents**

Participants: **Project Team (PT)**

Gap Analysis Legend



Closing Processes

TPM 12.0 - Project Closeout

<i>Current</i>	<i>Future</i>	<i>Gap</i>	Component Process	Key Inputs	Key Tools & Techniques	Key Outputs
14% Rarely	44% Sometimes	29% 	TPM 12.1 - Procurement Closeout	~ Contract ~ Procurement documentation	~ Procurement audits	~ Closed contracts
0% Never	56% Very Often	56% 	TPM 12.2 - Project Closeout	~ Project management plan ~ Accepted deliverables	~ Administrative closing procedures	~ Final product ~ Lessons learned
7% Rarely	50% Very Often	43% 	TPM 12.0 - Project Closeout			

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About ECI

Enterprise Consulting Corporate Social Responsibility

All organizations have responsibilities to their people, their clients, and society. We believe a real commitment to corporate social responsibility unites an organization, strengthens its reputation, and creates vital links with the communities in which it operates. We define our corporate social responsibility by our interactions with society into three distinct areas:

Impact of operations

Our fundamental impact is through our direct operations of our business. It is our personal initiative to go beyond defined boundaries to consistently work with others to solve unexpected problems, look for opportunities, and challenge the status quo to create beneficial change.

Impact of research

Our impact of research is geared toward producing knowledge that is useful for the project management practitioners in the form of findings, frameworks, guides, and other tools. Our ongoing research with our member companies helps us understand the issues they face and as well as how lessons and findings need to be effectively communicated.

Impact of contributions

Our impact of contributions is made to the local community and to society in general by investing resources in activities to improve the well-being of others.

Corporate responsibility is central to the way we run our business and in each of these areas we aim to make a positive contribution to society.

Stephen Burgan, PMP Ed.D., Candidate

Organizational Strategist

Stephen Burgan, PMP provides training and consulting services to clients with design, development, and implementation of estimating and project management processes within their organization. His project management expertise has been sharpened by 30 years experience in the construction industry of managing large-scale, commercial and industrial construction projects. He shares his expertise by conducting seminars and workshops at local organizational chapters and regional and national conferences. He is an international speaker on topics such as leadership and project management. He has worked in the capacity as an estimator, project manager, consultant, and university professor. Stephen is currently pursuing his doctorate degree in Organizational Leadership with a focus on project management. His research study is on the adoption of project management practices within organizations.

Education & Certifications

Ed.D. Candidate, Organizational Leadership	- Indiana Wesleyan University
M.A., Advanced Leadership Studies	- Indiana Wesleyan University
M.S., Management	- Indiana Wesleyan University
B.S., Organizational Leadership	- Indiana Wesleyan University
Emotional Intelligence (MSCEIT) Certification	- Yale University
Certified Instructor/Trainer	- Timberline Software Corporation
Total Quality Management Certification	- Indiana Wesleyan University

Social Contributions

Stephen is a member of PMI-Central Indiana Chapter. In 2000, he participated in the formation and development of the local project management chapter. He volunteered for three years as a subject matter contributor on the *PMBOK® Guide, 3rd Edition*. He mentors other project management practitioners in their career development.

Diana Burgan, PMP Ed.D., Candidate

Organizational Architect

Diana Burgan, PMP has over 25 years of extensive experience leading organizational change. She has experience in leading organizations in strategic selection of projects, leading teams in successful project implementation, and training on project management methodologies. Her experience includes Director of Information Systems, Director of Process Improvement, system manager, business analyst, programmer, and project manager. She also has eight years experience as an international consultant working with Fortune 500 companies in developing effective business process designs with Cummins Engine, W.W. Grainger, Simon & Associates, and Brigham & Women's Hospital. She is an international speaker on topics such as leadership, business process improvement, and project management. Diana is currently pursuing her doctorate degree in Organizational Leadership with a focus on project management. Her research study is on emotional intelligence and project leadership.

Education & Certifications

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B.S., Organizational Leadership	- Indiana Wesleyan University
Emotional Intelligence (MSCEIT) Certification	- Yale University
Business Process Reengineering Certification	- Northwestern University
Six Sigma: Master Black Belt	- GE Leadership Institute
Total Quality Management Certification	- Indiana Wesleyan University

Social Contributions

Diana is a member of PMI-Central Indiana Chapter and a past board member. Diana is actively involved in the local project management community in mentoring other women in project management and holds annual workshops for women in project management.